



BUSINESSEUROPE IS THE LEADING ADVOCATE FOR GROWTH AND COMPETITIVENESS AT EUROPEAN LEVEL, STANDING UP FOR COMPANIES ACROSS THE CONTINENT AND CAMPAIGNING ON THE ISSUES THAT MOST INFLUENCE THEIR PERFORMANCE. A RECOGNISED SOCIAL PARTNER, WE SPEAK FOR ALL-SIZED ENTERPRISES IN 36 EUROPEAN COUNTRIES WHOSE NATIONAL BUSINESS FEDERATIONS ARE OUR DIRECT MEMBERS.

**BUSINESSEUROPE SEEKS TO FILL THE FOLLOWING POSITION:**

## **ADVISER**

### **TO MANAGE ECONOMIC AND SOCIAL RESEARCH PROJECTS**

#### **THE POSITION:**

BusinessEurope is seeking an **Adviser to manage research projects in the economic and social field.**

Your tasks will include managing studies carried out with the help of independent researchers, doing some ad hoc desk research on topical economic and social issues for European employers, organising workshops to disseminate the studies' findings and preparing future research project proposals.

At first, you will be responsible for implementing an EU-financed pilot project for one study on smart social regulation and one study on access to skills. You will be the main contact person of the independent researchers who will carry out these studies, guided by BusinessEurope, its member federations and European sectoral employers' organisations participating in the project.

Throughout the implementation of this pilot project, you will work in close cooperation with the Director and policy advisers from the Social Affairs Department who are working on the topics addressed by the 2 studies as well as with the Project Officer responsible for the financial and administrative management of the project, who will support you with the organisation of the workshops and project administration tasks.

#### **CANDIDATES FOR THIS POST SHOULD HAVE:**

- a relevant university degree and at least three years of professional experience in managing research projects;
- native or equivalent spoken and written communication skills in English. Knowledge of other European languages is a plus;
- good knowledge of EU economic and labour market policies;
- good understanding of the functioning of the EU institutions;
- experience in writing applications of EU funded project proposals and be familiar with rules governing the implementation of such projects;
- excellent analytical skills, and the ability to assimilate the various aspects of an issue rapidly;
- a proven record of writing and presentation skills;
- ability to work under pressure and meet objectives within tight deadlines;
- good networking and interpersonal skills with the ability to work in international/multi-cultural environment.
- a pro-active and dynamic personality, with team spirit, multi-task, well-organised, flexible.

Closing date for applications: 24 June 2024

**Interested candidates are invited to send a letter of application and full curriculum vitae to:**

Magali Janson, Human Resources Manager

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